



AGENDA

May 20, 2024 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- ♦ Pledge
- ♦ Roll Call:
 - ☐ Mr. Gregory Brumagin
 - ☐ Mrs. Nicole Lee
 - ☐ Mr. Jesse Williams
 - ☐ Mrs. Britni Burlingham
 - ☐ Mr. Stephen Morvay
 - ☐ Mr. Brian Young
 - ☐ Mrs. Lea Hetherington
 - ☐ Dr. Andy Pushchak
 - ☐ Mr. Jeremy Bloeser
- ♦ Approve Agenda and Addendum
- ♦ Approve Minutes from the April 15, 2024 Regular Board Meeting and the May 13, 2024 Work Session.

II. School Reports

III. Guest and Citizen Comments

- ♦ All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- ♦ Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- ♦ Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent's Report – Dr. Ken Berlin

V. Business Administrator's Report – Mrs. Vicki Bendig

- ♦ Treasurer's Reports
 - [General Fund](#): \$10,227,498.84
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$386,301.74
 - [Cafeteria](#): \$687,099.58
 - [Cafeteria Profit/Loss](#): \$26,922.35 Month \$64,938.29 YTD
- ♦ Bills
 - [Exhibit A1](#) Checks Already Written: \$69,711.48
 - [Exhibit A2](#) Checks Already Written: \$13,492.20
 - [Exhibit A3](#) General Fund Bills: \$890,281.91
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$179.17
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$44,098.24
 - [Exhibit B3](#) Cafeteria Bills: \$554.77
 - [Exhibit D](#) SHS Activity Fund Report: \$89,442.98
- ♦ **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) Appointment of School District Labor Counsel for the 2024-2025 Fiscal Year

- **Motion:** To appoint the firm of MacDonald Illig with Atty. Mark Kuhar as the Labor Relations solicitor for the 2024-2025 fiscal year.

LA – 2 (A) Appointment of School District Solicitor for the 2024-2025 Fiscal Year

- **Motion:** To appoint the firm of Knox, McLaughlin, Gornall and Sennett with Atty. Jennifer Gornall as the School District's solicitor for the 2024-2025 fiscal year.

VII. **Finance – Dr. Andy Pushchak**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - ♦ Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).

F – 2 (A) Sponsor to Sponsor Agreement

- **Motion:** To approve the Sponsor-to-Sponsor Agreement with the YMCA Erie as outlined in [Exhibit F](#).

F – 3 (A) Elect Treasurer for the 2024-2025 Fiscal Year

- **Motion:** To elect Andy Pushchak as the WASD Treasurer and designated signatory for the 2024-2025 fiscal year.

F – 4 (A) Designation of Depository for the 2024-2025 Fiscal Year

- **Motion:** To approve Northwest Bank as the WASD Depository for the 2024-2025 fiscal year.

F – 5 (A) Appoint Current Delinquent Per Capita Tax Collector

- **Motion:** To appoint Berkheimer Associates as the current delinquent per capita collector for the 2024-2025 fiscal year.

F – 6 (A) Nutrition Group Food Services Agreement

- **Motion:** To approve WASD to enter into an agreement with The Nutrition Group for food service management for the 2024-2025 school year with the option to renew for four additional years.

VIII. **Building and Grounds – Mr. Brian Young**

B – 1 (A) Utilization of School Facilities

- **Motion:** To approve the use of Seneca High School auditorium, classrooms, commons, and media center by Pennsylvania Music Educators Association for the PMEA Jr. District Band on April 4-5, 2025 at no cost to the requestor.

B – 2 (A) YMCA Child Care Agreement

- **Motion:** To approve the Agreement between YMCA and WASD for the YMCA Child Care Program as outlined in [Exhibit G](#).

B – 3 (A) Campus Paving and Concrete Projects

- **Motion:** To award the following bids for paving and concrete projects to the lowest responsive and responsible bidders:
 - Campus Paving to Cross Paving at \$174,803.20
 - Campus Concrete Projects to Paris Brothers & Company Inc. at \$155,700.00.

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Allisynn Bengel as additions to the ESS Substitute List.

P – 2 (A) Service Substitute Additions

- **Motion:** To approve Maggie Curtis as an addition to the Service Substitute List.

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
 - Crystal Ayers, WAEC Support Aide, effective May 17, 2024.
 - Kari Dahlstrand, Cafeteria Aide, effective May 10, 2024.
 - Maggie Curtis, WAEC Support Aide, effective May 11, 2024.
 - Justine Brink, high school English teacher, effective June 9, 2024.
 - Donna Banks, Grade 7 English teacher, for the purpose of retirement effective July 31, 2024.
 - Karen Bayhurst, Guidance Dept. Secretary, for the purpose of retirement effective June 30, 2024.

P – 4 (A) ESY Appointment

- **Motion:** To approve Elizabeth Garcia as Extended School Year Autistic Support Teacher July 16 – August 8, 2024.

P – 5 (A) Conference Requests

- **Motion:** To approve Stephanie Boyd to attend K-12 SAP Online, June 25-27, 2024 at an estimated cost of \$325.00. Funds from Professional Development.

P – 6 (A) Summer School Program

- **Motion:** To approve the summer school appointments (June 17 – July 25, 2024) as follows:
 - High School
 - Sara McCall – Science
 - Susan Nolan – Mathematics
 - Christopher Langer-Williams – English Language Arts
 - Middle School
 - Donna Banks – 7/8 English Language Arts
 - Pam Burdick – 5/6 Math
 - Anna Chimera – 5/6 English Language Arts
 - Gretchen Ruprecht – 5/6 English Language Arts
 - Jennifer Turner – 5/6 Mathematics

P – 7 (A) Kindergarten Bootcamp

- **Motion:** To approve the appointment of Lynn Orton for Kindergarten Bootcamp on Tuesdays, Wednesdays and Thursdays, August 1-18, 2024.

P – 8 (A) Summer Help Appointments

- **Motion:** To approve the following summer help appointments at \$12.42/hour effective June 7, 2024:
 - Maintenance
 - Christopher Lynde
 - Mackenzie Jones
 - Nicholas Vanhooser
 - Information Technology
 - Gavin Bendig
 - Madison Morvay

P – 9 (A) Appointments

- **Motion:** To approve the following appointments:
 - Sylvia Applebee as Custodian, Class B, 7 hours/day, 210 days/year retro-active to May 6, 2024.
 - Joseph DiRaimo as District School Police Officer effective July 1, 2024 and approve the agreement between Joseph DiRaimo and Wattsburg Area School District.
 - Jennifer Morris as a Long-Term Elementary Substitute Teacher anticipated August 20, 2024 through January 17, 2025 at Bachelors, Step 2.
 - Erica Hawes as Autistic Support Teacher, Type 1 Certification with Educational Obligation effective August 20, 2024 at Bachelors, Step 2.
 - Jack Corey as Long-Term Substitute High School Business Teacher anticipated August 20, 2024 through June 6, 2025 at Bachelors, Step 2.
 - Laura Pushchak as a long-term district daily floating substitute for the 2024-2025 school year at Masters +15, Step 3.
 - Madison Hoover as Middle School Learning Support Teacher effective August 20, 2024 at Masters, Step 1.
 - Ryan Maloney as Middle School Social Studies Teacher effective August 20, 2024 at Masters, Step 11.
 - Isaac Kennedy as Middle School Primary Subject Area Teacher effective August 20, 2024 at Bachelors, Step 1.

P – 10 (A) Tuition Reimbursement

- **Motion:** To approve tuition reimbursements as outlined in [Exhibit H](#).

X. **Policy – Mrs. Britni Burlingham**

PL – 1 (A) Second Reading of Policies

- **Motion:** To approve the second reading of the following policies:
 - 200. Enrollment of Students – [Exhibit I](#).
 - 202. Eligibility of Nonresident Students – [Exhibit J](#).
 - 217. Graduation – [Exhibit K](#).
 - 252. Student Acceptable Use of Internet, Computers and Network Resources – [Exhibit L](#).
 - 254. Educational Opportunity for Military Children – [Exhibit M](#).

- 810. Transportation – [Exhibit N](#).
- 815. Employee Acceptable Use of Internet, Computers and Network Resources – [Exhibit O](#).
- 819. Suicide Awareness, Prevention and Response – [Exhibit P](#).

XI. **Curriculum – Mr. Steve Morvay**

C – 1 (A) Junior/Senior Prom

- **Motion:** To approve the 2024 Junior/Senior Prom at Mound Grove on May 11, 2024.

C – 2 (A) Senior Banquet

- **Motion:** To approve the 2024 Senior Banquet on May 23, 2024 at Eastway Lanes.

C – 3 (A) Seniors for Graduation 2024

- **Motion:** To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in [Exhibit Q](#).

C – 4 (A) Seneca High School Textbooks

- **Motion:** To approve the adoption the following textbooks as outlined in [Exhibit R](#):
 - Business:
 - *Entrepreneurship Fundamentals McGraw Hill* (ISBN 978-1-26-660679-3) copyright 2024
 - *Marketing Fundamentals* McGraw Hill (ISBN 978-1-26-660641-0) copyright 2024
 - History:
 - *Experience History: Interpreting America's Past*, 9th edition, AP edition (ISBN: 1259541800). Copyright 2018.
 - *US History 101 Book* (ISBN: 1440586489) Copyright 2015.

XII. **Technology – Mr. Jesse Williams**

XIII. **Transportation – Mr. Greg Brumagin**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit S](#).

XIV. **Athletic/Extra-Curricular – Mrs. Lea Hetherington**

AE – 1 (A) Volunteer List

- **Motion:** To approve Paula Demeter and Jennifer Jefferson as additions to the WASD Volunteer List.

XV. **Miscellaneous**

M – 1 (A) Kidder Media Agreement

- **Motion:** To approve the agreement between Kidder Media and Wattsburg Area School District for the 2024-2025 newsletter production as outlined in [Exhibit T](#).

M – 2 (A) Surplus Items

- **Motion:** To approve items as surplus as outlined in [Exhibit U](#).

M – 3 (A) PSBA Delegate

- **Motion:** To appoint Board member(s), Jesse Williams as WASD delegate(s) to attend the 2024 PSBA Assembly scheduled for Saturday, November 2, 2024.

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**